

DRAFT

EVELINE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
EVELINE TOWNSHIP HALL
8525 FERRY ROAD
EAST JORDAN, MI 49727
TUESDAY NOVEMBER 15, 2022
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor John Vron dran with the Pledge of Allegiance.

ATTENDING: Board members present, Supervisor John Vron dran, Trustees Eric Beishlag and Janet Blossom, Clerk Sandi Whiteford and Treasurer Ron Chapman. Zoning Administrator Deb Graber was also present as well as Susan Vron dran, Will Trute, Meghan Meyer and Matthew Testa.

2. **PUBLIC COMMENT:** Meghan Meyer, Jordan Valley EMS Director informed the board that Jordan Valley EMS received an award from McLaren Northern Michigan for the fastest time door to door since June of 2020, assisting a stroke patient. The Board of Trustees congratulated the Authority on a job well done. She presented current statistics for services and cost to the Board of Trustees to review.

3. **AGENDA:** Mr. Chapman made a motion supported by Mr. Beishlag to accept the agenda as presented. Motion Approved

4. **MINUTES:** Mr. Chapman made a motion to approve the October 11, 2022 meeting minutes with correction of spelling of Aaron Nordman. Supported by Ms. Blossom. Motion Approved.

5. **PAYMENT OF BILLS:** Ms. Blossom made a motion to approve payment of bills in the amount of \$61,159.59. Checks numbered 14302 through 14337 as well as EFT payment to the IRS. Two void checks number 14310 and 14316 Motion supported by Mr. Beishlag.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mr. Vron dran, Mrs. Whiteford, Mr. Chapman, Ms. Blossom

Nay: None

Absent: None

Motion Approved.

6. **TREASURER'S REPORT:** As of September 30, 2022, the General Fund balance, including Huntington / Schwab Money Market of \$17,710.66, Huntington Treasury Account of \$1,0004,518.83 and the General Fund Checking of \$757,654.23 is \$1,779,883.72. Road

Fund \$452,518.62, Fire and Ambulance Fund \$151,455.55, Tax Account \$6,335.86 Accounts balance with Clerk, supported by the balance sheet. Mr. Chapman noted that included in the General Fund balance is the ARPA Fund Monies of \$77,031.30. These funds are restricted for use as dictated by the Rescue Fund regulations. He also noted that interest earned on the Huntington Treasury Account through September and October, 2022 is \$4,518.83, interest should accumulate at about \$2200.00 per month.

7. **CORRESPONDENCE:** David Kenewell stopped at the Township Hall and asked the clerk to thank the Board of Trustees for the nice flag and flagpole with the light.
8. **SPLIT COMMITTEE REPORT:** One property division was approved.
9. **ZONING REPORT:** Two permits issued.
10. **ASSESSOR REPORT:** Processing of property transfers etc. is ongoing.
11. **PLANNING COMMISSION REPORT:** Planning Commission completed Hungry Ducks 1 year review. Mr. Beishlag stated that Hungry Ducks is asking for additional items, days and times. Reviewed Attorney Grahams memo regarding noxious weeds, the goal was to address uncut grass, they are seeking further input. A public hearing is scheduled for December 7, 2022 Planning Commission meeting, 4.25 of the Eveline Township Zoning Ordinance. Dimensional Restrictions for Accessory Buildings maximum permitted size for a less than 2-acre parcel from 900 square feet to 1200 square feet. The 20% impervious surface restrictions will still be applicable.
12. **ZBA ALTERNATE APPOINTMENT:** Jim Slade expressed interest in an appointment as an alternate to the ZBA. Mr. Chapman made a motion to appoint Jim Slade to a one-year term as an alternate to the ZBA. Motion supported by Mr. Beishlag. Motion approved.
13. **SOLAR SPEED LIMIT SIGNS:** Mr. Chapman spoke with the Charlevoix County Road Commission regarding placement of the solar speed limit signs at Sommerset Point and near the reduce speed limit sign on Ferry Road near Advance. The sign company will be contacted in February for delivery in April.
14. **STAR SCHOOL:** Mr. Chapman spoke with Brian Olszewski regarding the Star School property. Mr. Olszewski will speak with the Superintendent and the school's attorney regarding the matter.
15. **RIDGE ROAD CEMETERY MARKERS:** Mrs. Whiteford reported the markers have been placed by the flags that mark the graves at the cemetery. As soon as the weather improves the markers will be placed properly at each grave site.

- 16. PARK MILLAGE FUND APPLICATION:** Ms. Blossom proposed having either the Board of Trustees or the Planning Commission apply for a grant for Aaron Nordman of Performance Engineers Inc., to develop a site plan for walking trails at the Bracey Road Nature area and the Sweetbrier property. Mr. Chapman felt a well-defined layout was best for those that will create the trails. Following discussion, the Board of Trustees will complete the application. Ms. Blossom asked if a survey of the property on Sweetbrier Lane was supplied at the time the property was deeded to the Township. No survey was conveyed. She asked approval to have Ferguson-Chamberlain survey the property. Mr. Chapman made a motion to have Ferguson-Chamberlain survey the Sweetbrier Lane property. Motion supported by Mr. Beishlag. Motion approved. The application is usually due February 1st, she will speak with Aaron Nordman regarding an estimate to submit with the application.
- 17. WAIVER FORM FOR VOLUNTEERS:** Attorney Graham developed a waiver of liability form for volunteers. The Board members will review and discuss at the next Township Board meeting December 13, 2022.
- 18. SOMMERSET PORTER CREEK PARK AREA:** Following discussion, the board agreed that Sommerset park area available to residents will be pursued with Attorney Graham for reinstatement on the appropriate deeds. Clerk will contact Attorney Graham for a time to discuss how to proceed.
- 19. PUBLIC COMMENT:** Susan Vrondran stated that a survey for the Sweetbrier property would be expensive, the survey for Bracey Road Nature area was \$1200.00. Zoning Administrator Graber expressed concern that the ZBA needs to write letters to the applicants of a ZBA hearing.
- 20. BOARD COMMENTS:** Ms. Blossom spoke with the Boyne City Fire Chief regarding the dry hydrant near Ridge Road. He feels that is a good location and repairs or new installation should be pursued. She will meet with Performance Engineering November 16, 2022 at the site to discuss having plans drawn up for the dry hydrant as well as applying for permits and installation.
- 21. ADJOURNMENT:** There being no further business before the board at 8:11 p.m. Mr. Chapman made a motion to adjourn supported by Ms. Blossom. Motion approved.

Respectfully,

Sandi Whiteford, Clerk