

APPROVED

EVELINE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
HELD BY VOICE CONFERENCE CALL
TUESDAY APRIL 14, 2020
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor John Vrondran.
2. **ROLL CALL:** Board members present – Supervisor John Vrondran, Trustees Eric Beishlag and Janet Blossom, Treasurer Ron Chapman and Clerk Sandi Whiteford.
3. **AGENDA:** Mr. Chapman made a motion supported by Ms. Blossom to accept the agenda as presented.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford

Nay: None

Supervisor Vrondran declared the motion approved.

4. **MINUTES:** Mr. Beishlag made a motion to approve the March 17, 2020 Board of Trustees Meeting minutes with correction to item 16, adjourned at 8:15. Supported by Ms. Blossom.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford

Nay: None

Supervisor Vrondran declared the motion approved.

5. **PAYMENT OF BILLS:** Ms. Blossom made a motion to approve payment of bills in the amount of \$14,783.19. Checks numbered 13260 through 13279 and EFT payments to the IRS and State of Michigan Department of the Treasury. Motion supported by Mr. Beishlag.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford

Nay: None

Supervisor Vrondran declared the motion approved.

6. **TREASURER'S REPORT:** As of March 31, 2020, the General Fund balance, including Huntington Bank Money Market of \$13,026.59, Huntington Bank 4-month CD of \$243,623.37, Charles Schwab Treasury Account of \$512,866.43 and the General Fund Checking of \$908,655.89 is \$1,678,172.28. Road Fund \$565,584.41, Fire and Ambulance Fund \$269,729.38, Tax Account \$13,124.40. Accounts balance with Clerk, supported by the balance sheet.

7. **CORRESPONDENCE:**

- A) Letter from Attorney Graham regarding items to address during remote meetings.
- B) EGLE Letter addressing actions regarding the fire at the Landfill.
- C) May 5, election. Every voter in Eveline Township should have received the state mailed voter application. If you know of someone who has not received an application and would like a ballot, please have them contact the clerk. Many are being returned via email, US mail and the drop box.
- D) DNR – I received a phone call on April 9, 2020 from a representative of the DNR regarding a complaint filed with the DNR over the Ironton Narrows Buoys.

8. **SPLIT COMMITTEE REPORT:** There was no split committee meeting.

9. **ZONING REPORT:** Collected \$2444.52 for permits, Short Term Rental Licenses and a ZBA hearing request. Clerk created and mailed 44 STR Neighbor letters.

10. **ASSESSOR REPORT:**

This is just an update on how assessing services are being affected during the current emergency as it pertains to COVID-19.

- We are still conducting assessing services and filing all the required reports to the State and County during this time.
- We are still processing data and information for the assessment roll. This includes, deeds, exemptions, property transfers, etc.

These assessment processes are currently delayed until the Governors executive order is lifted.

- Property inspections
- Meetings with taxpayers (face to face) Conducted via internet or phone now

11. **PLANNING COMMISSION REPORT:** Planning Commission Meeting for April 15, 2020 has been canceled due to Covid 19. Received a proposal from Shawn Winter

of Beckett and Raeder for planning services. They too are in a work from home situation so when conditions improve a meeting can be scheduled with him if desired. Mr. Chapman suggested that Jessica Spencer also be contacted. Mr. Beishlag will make contact.

Mr. Beishlag inquired as to a bid for work on Sanderson Road. Mr. Vrondran stated that the Charlevoix County Road Commission is working on getting agreements to remove trees.

12. PUBLIC COMMENT: No public comment was received.

13. ADJOURNMENT: There being no further business before the board at 7:30 p.m. Mr. Beishlag made a motion to adjourn, supported by Mr. Chapman.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford

Nay: None

Supervisor Vrondran declared the motion approved.

Respectfully,

Sandi Whiteford, Clerk