

APPROVED

EVELINE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
EVELINE TOWNSHIP HALL
8525 FERRY ROAD
EAST JORDAN, MI 49727
TUESDAY FEBRUARY 14, 2023
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor John Vron dran with the Pledge of Allegiance.

ATTENDING: Board members present, Supervisor John Vron dran, Trustees Eric Beishlag and Janet Blossom, Clerk Sandi Whiteford and Treasurer Ron Chapman. Zoning Administrator Deb Graber was also present as well as Susan Vron dran and Will Trute.

2. **PUBLIC COMMENT:** No public comment received.
3. **AGENDA:** Ms. Blossom made a motion supported by Mr. Beishlag to accept the agenda as presented. Motion Approved
4. **MINUTES:** Mr. Chapman made a motion to approve the January 10, 2023 meeting minutes as written. Motion Supported by Mr. Beishlag. Motion Approved.
5. **PAYMENT OF BILLS:** Ms. Blossom made a motion to approve payment of bills in the amount of \$23,972.77. Checks numbered 1020 through 1050 as well as EFT payment to the IRS. Motion supported by Mr. Beishlag.
Upon roll call vote the following voted:
Aye: Mr. Beishlag, Mr. Vron dran, Mrs. Whiteford, Mr. Chapman, Ms. Blossom
Nay: None
Absent: None
Motion Approved.
6. **TREASURER'S REPORT:** As of January 31, 2023, the General Fund balance, including Huntington / Schwab Money Market of \$17,725.36, and the General Fund Checking of \$1,932,161.34 is \$1,949,886.70. Road Fund \$602,909.95, Fire and Ambulance Fund \$301,542.94, Tax Account \$460,728.25 Accounts balance with Clerk, supported by the balance sheet. Mr. Chapman noted that included in the General Fund balance is the ARPA Fund Monies of \$77,031.30. These funds are restricted for use as dictated by the Rescue Fund regulations. Mr. Chapman will open a Treasury Account with 4Front Credit Union.

7. **CORRESPONDENCE:** ZBA met February 13, 2023 to review minutes from September 28, 2022 meeting and October 6, 2022 meeting. Minutes were approved. Received Elected Leaders meeting information to be held Monday February 27, 2023. All board members plan to attend. Reviewed Attorney Grahams letter to Sommerset regarding deed information. Received dates available for road maintenance discussion with Charlevoix County Road Commission. Clerk will contact Charlevoix County Road Commission to set a date and time, and will notify board members.
8. **DEPUTY SUPERVISOR REPORT:** Mr. Trute stated no activity to report.
9. **SPLIT COMMITTEE REPORT:** One split filing extension approved.
10. **ZONING REPORT:** Two greenbelt site plans reviewed. Upcoming site plan review for Charlevoix County Whiting Park.
11. **ASSESSOR REPORT:** Assessor Lavender requested approval for BS&A Software to post online public records search for property lookups. Mr. Beishlag made a motion to approve the request to allow BS&A Software to place public records search of Eveline Township online for public availability. Motion supported by Ms. Blossom.
Upon roll call vote the following voted:
Aye: Mr. Beishlag, Mr. Vron dran, Mrs. Whiteford, Mr. Chapman, Ms. Blossom
Nay: None
Absent: None
Motion Approved.
12. **PLANNING COMMISSION REPORT:** Mr. Beishlag reported that no January Planning Commission Meeting was held. Lee Maynard will present at the March 1, 2023 meeting, information collected to date from meetings with entities surrounding Lake Charlevoix. Presented the Planning Commission Annual Report.
13. **ACCESSORY STRUCTURE ZONING AMENDMENT:** Following discussion of the proposed change to Ordinance 4.25, Table F, Dimensional Restrictions for Accessory Buildings – Single Family Residential Zoning District, Maximum Permitted Size from 900 square feet to 1,200 square feet, Mr. Beishlag made a motion to approve Zoning Ordinance 4.25, Table F, Dimensional Restrictions for Accessory Buildings – Single Family Residential Zoning District, Maximum Permitted Size, 1.200 square feet. Motion supported by Mr. Chapman. Ordinance will be published in a local paper and become effective March 2, 2023.
Upon roll call vote the following voted:
Aye: Mr. Beishlag, Mr. Vron dran, Mrs. Whiteford, Mr. Chapman, Ms. Blossom
Nay: None
Absent: None
Motion Approved.

- 14. EMS UPDATE:** No EMS update presented.
- 15. SPRING CLEANUP DAY:** GFL, formerly American Waste, provided a contract to collect certain rubbish and metal on June 17, 2023. Mr. Beishlag made a motion to accept the contract as presented. Motion supported by Ms. Blossom.
Upon roll call vote the following voted:
Aye: Mr. Beishlag, Mr. Vron dran, Mrs. Whiteford, Mr. Chapman, Ms. Blossom
Nay: None
Absent: None
Motion approved.
Drop off sites will be Shaw Road for West side residents and Ridge Road for East Side residents. Additional information will be available in the Township Newsletter, available on the Township website, evelinetownship.org. Charlevoix County will hold Household Hazardous Waste collection June 9, 2023 and June 10, 2023.
- 16. NEWSLETTER:** A Township newsletter for 2023 will be included in tax assessment mailings and available on the website.
- 17. CEMETERY MONUMENT – CHRIS BROWN:** Chris Brown informed the board that she and others have spent numerous hours searching Charlevoix County burial records from 1870 – 1950 in an effort to discover names of persons buried in the Eveline Township Cemetery. They are working with the Tribal Governments to ascertain any tribal burials that may also be included on the monument which is to be placed in the cemetery. Chris and company have applied for and received grants that will pay for the monument, installation and engravings. They are asking anyone with information on any of the unmarked grave sites to contact Chris at cmjbrown@live.com. The board applauded Chris’s efforts in collecting the information and making the monument possible.
- 18. STAR SCHOOL UPDATE:** Mr. Chapman reported that East Jordan Public Schools have had discussions at the board level regarding retuning the Star School to East Jordan Public Schools.
- 19. ROAD NAME UPDATE:** Mr. Chapman spoke with Attorney Graham regarding the issue. Attorney Graham has advised that the issue is now up to Charlevoix County to pursue should they choose.
- 20. PUBLIC COMMENT:** Resident inquired as to Eveline Township not having a board position with Jordan Valley EMS Authority. The Clerk explained that at the inception of JVEMSA, Eveline Township was a contracting entity with JVEMSA as the entire Township was not covered by JVEMSA, sections were covered by Charlevoix EMS and Boyne City

EMS. Therefore, the Township contracted with each entity to provide Emergency Medical Service to residents.

- 21. BOARD COMMENTS:** Mr. Beishlag reminded the board that Township Zoning does not allow for cluster housing, and that the Township cannot directly contribute funds to build housing but can offer support via other means. Mr. Chapman stated that the Radar Speed signs will be ordered shortly. Mr. Vrondran presented Tom Parker as a possible maintenance person for the Township. Mr. Beishlag made a motion to hire Mr. Parker to clean the overhead lights and fix the drawers on the board table at a rate of \$45.00 per hour. Motion supported by Mrs. Whiteford.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mr. Vrondran, Mrs. Whiteford, Mr. Chapman, Ms. Blossom

Nay: None

Absent: None

Motion Approved.

Mrs. Whiteford stated that the electric eye yard light had been installed by Great Lakes Energy, the two-day election audit went very well.

Following a short discussion, the March Board of Trustee Meeting will be moved to Monday March 6, 2023 at 7:00 p.m.

- 22. ADJOURNMENT:** There being no further business before the board at 8:30 p.m. Mr. Beishlag made a motion to adjourn supported by Ms. Blossom. Motion approved.

Respectfully,

Sandi Whiteford, Clerk