

**APPROVED**  
**EVELINE TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MEETING MINUTES**  
**TUESDAY DECEMBER 15, 2020**  
**7:00 P.M.**

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor John Vrondran held via audio conference call.
2. **ROLL CALL:** Board members present – Supervisor John Vrondran, Trustees Janet Blossom and Eric Beishlag, Treasurer Ron Chapman and Clerk Sandi Whiteford. Others present, Zoning Administrator Nelson McDonald, Mr. and Mrs. Passinault.
3. **AGENDA:** Ms. Blossom made a motion supported by Mr. Chapman to accept the agenda as presented.  
Upon roll call vote the following voted:  
Aye: Mr. Beishlag, Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford  
Nay: None  
Motion Approved
4. **ELECTRONIC MEETING RESOLUTION:** Mrs. Whiteford presented the Resolution Establishing Procedures to allow Electronic Meetings of all Eveline Township Boards provided by Attorney Graham. Mr. Chapman made a motion to adopt the resolution. Supported by Mr. Beishlag.  
Upon roll call vote the following voted:  
Aye: Mr. Beishlag, Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford  
Nay: None  
Supervisor Vrondran declared the resolution approved.
5. **MINUTES:** Ms. Blossom made a motion to approve the November 10, 2020 Board of Trustees Meeting minutes as written. Supported by Mr. Chapman.  
Upon roll call vote the following voted:  
Aye: Mr. Beishlag, Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford  
Nay: None  
Motion Approved.
6. **PAYMENT OF BILLS:** Ms. Blossom made a motion to approve payment of bills in the amount of \$22,421.63. Checks numbered 13525 through 13545, as well as an EFT payment to the IRS. Motion supported by Mr. Beishlag.  
Upon roll call vote the following voted:  
Aye: Mr. Beishlag, Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford  
Nay: None  
Motion Approved.

7. **TREASURER'S REPORT:** As of November 30, 2020, the General Fund balance, including Huntington Bank Money Market of \$13,032.74, Charles Schwab Treasury Account of \$514,636.09 and the General Fund Checking of \$984,633.79 is \$1,512,302.62. Road Fund \$336,032.19, Fire and Ambulance Fund \$49,117.14, Tax Account \$55,434.90 Accounts balance with Clerk, supported by the balance sheet.
8. **CORRESPONDENCE:** Received letter from Great Lakes Energy regarding the electric meter malfunction. Clerk will follow up with Great Lakes Energy. Supervisor Vrondran received a notice of spraying for Gypsy Moth in the area.
9. **SPLIT COMMITTEE REPORT:** No meeting was requested or held
10. **ZONING REPORT:** No zoning permits were issued; 3 Green Belt applications are being reviewed.
11. **ASSESSOR REPORT:** Held Board of Review Meeting for December.
12. **PLANNING COMMISSION REPORT:** Continuing Master Plan and Recreation Plan Review. Public hearing for Recreation Plan scheduled for January 12, 2021 at the regular Board of Trustee meeting. Discussing Village Mixed Use Ordinance. STR changes sent to Attorney Graham for review.
13. **PLANNING COMMISSION APPOINTMENTS:** Ms. Blossom made a motion to appoint Mr. Beishlag to the Planning Commission for a 4-year term. Beginning January 1, 2021 through December 2024. Motion supported by Mr. Chapman. Upon roll call vote the following voted:  
Aye: Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford, Mr. Beishlag  
Nay: None  
Motion Approved.  
Mr. Chapman made a motion to appoint Prudence Kurtz to the Planning Commission for a 3-year term. Beginning January 1, 2021. Motion supported by Ms. Blossom.  
Upon roll call vote the following voted:  
Aye: Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford, Mr. Beishlag  
Nay: None  
Motion Approved.
14. **POVERTY EXEMPTION POLICY:** Mrs. Whiteford presented the 2021 Poverty Exemption Policy and Guidelines for board approval. Mr. Chapman made a motion to approve the 2021 Poverty Exemption Policy and Guidelines as presented, supported by Ms. Blossom. Upon roll call vote the following voted:  
Aye: Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford, Mr. Beishlag  
Nay: None  
Motion Approved.
15. **OTHER BOARD AND STAFF ISSUES:** No issues were brought.

16. **PUBLIC COMMENT:** Marcia Passinault inquired about the draft cemetery layout dates on the draft drawing. Ms. Blossom stated it is the only drawing received. She also inquired about the split of the property across from the Township Hall, stated that there is a new septic and drain field at the top of the incline at the edge of the property, inquired as to excavating to occur. Mr. Beishlag responded it is to clear brush and trees near the bottom of the incline. Terry Passinault inquired of Supervisor Vrondran regarding the donated property being used for an extension on the existing cemetery. Supervisor Vrondran responded that he needed to research the information. He also inquired as to Board of Trustee nominations. Supervisor Vrondran explained the board is elected every 4 years. The next election for the Board of Trustees will be held November of 2024.

17. **ADJOURNMENT:** There being no further business before the board at 7:44 p.m. Mr. Chapman made a motion to adjourn, supported by Mr. Beishlag. Supervisor Vrondran declared the meeting adjourned.

Respectfully,

Sandi Whiteford, Clerk