

APPROVED

**Eveline Township Planning Commission Meeting Minutes
Regular Meeting
October 14, 2020
7:00 P.M.**

- 1) Call to Order:** The meeting was called to order at 7:00 P.M. with the Pledge of Allegiance by Chairman Way at the Eveline Township Hall.

Commissioners present were Denny Way, Eric Beishlag, Prudence Kurtz, Lorraine Sims and Kelly McGinn. Recording Secretary Sandi Whiteford was also present. Others in attendance: Rubin Shell, Planner, and Zoning Administrator, Nelson McDonald.

- 2) Agenda:** Motion by Commissioner Beishlag, supported by Commissioner Kurtz, to approve the agenda as written. Motion carried.
- 3) Minutes:** Motion by Commissioner Beishlag, supported by Commissioner Kurtz to approve the August 12, 2020 and September 2, 2020 Special Meeting minutes as written. Motion carried.
- 4) Public Comment:** No public comment received.
- 5) Short-Term Rental Revisions:** Reviewed renewal process and expiration dates. Re-application period from September through October. Discussed occupancy. Discussed definition of minor. Discussed Parking, noise issues and designated agent. Discussed addressing issues at the time of renewal. Notification of neighbors will remain at 300 feet. Discussed limiting numbers of rentals within the township. Discussed use of software to assist with short-term rental tracking and issues.
- 6) Parks and Recreation Review:** Discussed projection of expenses, partners, goals and objectives, administrative structure, recreation inventory and description of planning process. Planning Commission stated they would like to include number of responses to the survey. Discussed need to list plans for recreation improvements.
- 7) Software Review and Interview Schedule:** Will set at the next meeting.
- 8) Other Board and Staff Issues:** Received email from Bob Wilson regarding the Wurn School House, (Star School). He will be invited to speak in the public comment section of the agenda. Received email from Tyler Velger regarding development of property in Ironton.

9) Public Comment: No public comment received.

10) Adjournment: Chairman Way adjourned the meeting at 9:14 pm.

Respectfully submitted,

Sandi Whiteford
Recording Secretary