

APPROVED

**Eveline Township Planning Commission Meeting Minutes
Regular Meeting
November 11, 2020
7:00 P.M.**

- 1) Call to Order:** The meeting was called to order at 7:00 P.M. with the Pledge of Allegiance by Vice-Chairman Beishlag at the Eveline Township Hall.

Commissioners present: Eric Beishlag, Prudence Kurtz, Lorraine Sims and Kelly McGinn. Recording Secretary Sandi Whiteford was also present.

Others in attendance: Rubin Shell and Carrie Klingelsmith Planners, Zoning Administrator, Nelson McDonald, Bob Drost and Drost Landscaping Architect Erin.

- 2) Agenda:** Motion by Commissioner McGinn, supported by Commissioner Sims, to approve the agenda as written. Motion carried.
- 3) Minutes:** Motion by Commissioner McGinn, supported by Commissioner Kurtz to approve the October 14, 2020 minutes as written. Motion carried.
- 4) Public Comment:** Bob Drost commented on the greenbelt ordinance. Erin stated that their landscape designs mitigate environmental impacts. Vice-Chairman Beishlag suggested that they call to get on the agenda.
- 5) Special Use Permit:** Chris Roumayeh presented the proposed use for a portion of the Sommerset Fitness Club building. Following discussion Commissioner McGinn made a motion to support the indoor use of the existing building. Use of outdoor space for any purpose would require an additional meeting. Motion was supported by Commissioner Kurtz. Motion approved.
- 6) Survey Responses:** Planners presented information on numbers of responses to survey questions. A total of 107 residents responded to the survey.
- 7) Property Site Improvements:** Grants can be sought once Recreation Plan is approved.
- 8) Short-Term Rental Revisions:** Planners presented changes to Short Term Rental Ordinance. Next steps, send to attorney for review, schedule public hearing and send to Board of Trustees for approval.
- 9) Parks and Recreation Review:** Planners reviewed the action plan; site design plan will be used for grant funding. Public comment is open from November 12, 2020 through

December 13, 2020, published on the Township website under public notice.
Recommend to the Township Board in December, Public Hearing is scheduled for
January 12, 2020.

Also reviewed Master Plan Economic and Village chapters. Development to occur through site
plan review. Oversight by the Planning Commission would not require public hearing. Review
land map.

10) Software Review and Interview Schedule: Commission set December 2, 2020 for a joint
Special Meeting with the Township Board of Trustees for the purpose of conducting
interviews for the planning opening and the software review.

11) Other Board and Staff Issues: Commissioner Beishlag expressed need for changes in
the Greenbelt Ordinance Article 4 sections d and e. Will be put on agenda for review.

12) Public Comment: No public comment received.

13) Adjournment: Vice-Chairman Beishlag adjourned the meeting at 8:47 pm.

Respectfully submitted,

Sandi Whiteford
Recording Secretary