

APPROVED

EVELINE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
EVELINE TOWNSHIP HALL
8525 FERRY ROAD
EAST JORDAN, MI 49727
TUESDAY DECEMBER 13, 2022
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor John Vrondran with the Pledge of Allegiance.

ATTENDING: Board members present, Supervisor John Vrondran, Trustees Eric Beishlag and Janet Blossom, Clerk Sandi Whiteford and Treasurer Ron Chapman. Zoning Administrator Deb Graber was also present as well as Susan Vrondran, Will Trute, Gail Andersen, Renee Reynolds, Rob Reynolds, John Pixley and Township Attorney Bryan Graham.

2. **PUBLIC COMMENT:** No public comment received.
3. **AGENDA:** Mr. Chapman made a motion supported by Ms. Blossom to accept the agenda as presented. Motion Approved
4. **MINUTES:** Mr. Chapman made a motion to approve the November 15, 2022 meeting minutes with correction, eliminating extra 0 in item 6 to read \$1,004,518.83. Supported by Ms. Blossom. Motion Approved.
5. **PAYMENT OF BILLS:** Ms. Blossom made a motion to approve payment of bills in the amount of \$31,398.98. Checks numbered 14338 through 14374 as well as EFT payment to the IRS. Two void checks number 14310 and 14316 Motion supported by Mr. Beishlag.
Upon roll call vote the following voted:
Aye: Mr. Beishlag, Mr. Vrondran, Mrs. Whiteford, Mr. Chapman, Ms. Blossom
Nay: None
Absent: None
Motion Approved.
6. **TREASURER'S REPORT:** As of November 30, 2022, the General Fund balance, including Huntington / Schwab Money Market of \$17,715.46, Huntington Treasury Account of \$1,007,489.17 and the General Fund Checking of \$753,145.78 is \$1,778,350.41. Road Fund \$452,667.39, Fire and Ambulance Fund \$151,505.34, Tax Account \$17,068.39 Accounts balance with Clerk, supported by the balance sheet. Mr. Chapman noted that included in the General Fund balance is the ARPA Fund Monies of \$77,031.30. These

funds are restricted for use as dictated by the Rescue Fund regulations. Mr. Chapman noted that the Treasury interest for November is \$2970 and transfers to 4Front will be completed shortly.

7. **CORRESPONDENCE:** Mr. Coseo contacted Mr. Chapman regarding grading of his road. Mr. Chapman stated the road has been too wet, but will be maintained as soon as a good result can be achieved.
8. **SPLIT COMMITTEE REPORT:** No splits committee meeting requested.
9. **ZONING REPORT:** 15 Short Term Rentals renewed for 2023, Attorney Wendling is assisting with the unlicensed short-term rentals.
10. **ASSESSOR REPORT:** Finishing assessments and preparing for Board of Review.
11. **PLANNING COMMISSION REPORT:** Mr. Beishlag reported that a public hearing was held regarding Article 4, Section 4.25 Accessory Structures (amended March 27, 2018), Letter F, Dimensional Restrictions for Accessory Buildings. The proposed amendment was forwarded to the Charlevoix County Planning Commission for comment, it will then be presented to the Board of Trustees for approval. January Planning Commission Meeting was canceled.
12. **ROB REYNOLDS:** Thanked the Board of Trustees for purchase of new speed limit signs. Stated that there are some caution signs that are not illuminating properly and would like to see those replaced. Stated he had attended a parks board meeting, they are considering/exploring reducing speed within park boundaries. Susan Vrondran stated that they are not sure they have the authority to do so. Mr. Reynolds presented information for the Township Board of Trustees to consider purchasing caution post reflectors.
13. **MAINTENANCE PERSON:** Mr. Vrondran contacted Holley's; they will shovel sidewalks when they plow.
14. **STAR SCHOOL:** Mr. Chapman spoke with Brian Olszewski regarding the Star School property. Mr. Olszewski will speak with the Superintendent and the school's attorney regarding the deed restrictions.
15. **PARK MILLAGE FUND APPLICATION:** Ms. Blossom spoke with Performance Engineering regarding estimates for developing a site plan for the Sweetbrier Lane property and the Bracey Road property. Chamberlain – Ferguson will mark the 4 corners of the Sweetbrier Lane property for \$700 - \$800, we are on the waiting list for March or April. The applications are due by the end of January.

16. WAIVER FORM FOR VOLUNTEERS: Attorney Graham explained should the Board choose to adopt the form it would provide a record of volunteers and also provide extra protection of Governmental Immunity. Ms. Blossom stated that the volunteers, project and supervision should be approved by the Board of Trustees prior to any work beginning. Attorney Graham agreed it should be part of the process. Mr. Beishlag made a motion to approve use of the presented “Release and Waiver of Liability for Township Volunteers” form for Township projects. Motion supported by Ms. Blossom.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mr. Vrondran, Mrs. Whiteford, Mr. Chapman, Ms. Blossom

Nay: None

Absent: None

Motion Approved.

Ms. Blossom made a motion to adopt as policy “All volunteers, projects and supervision be approved by the Board of Trustees prior to any work beginning.” Motion supported by Mr. Chapman.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mr. Vrondran, Mrs. Whiteford, Mr. Chapman, Ms. Blossom

Nay: None

Absent: None

Motion Approved.

17. SOMMERSET PORTER CREEK PARK AREA: Attorney Graham explained that the limited public use as specified in the Master Deed for Somerset Porter Creek Park Area was omitted from the 4th amendment of the deed. He cannot determine if the omission was inadvertent or purposeful. He recommends writing a letter to the Association requesting the language be included in the deed, accompanied by the Planning Commission minutes in which the language was approved. Mr. Chapman made a motion to have Attorney Graham write a letter to the Association requesting the language be included in the deed. Motion supported by Ms. Blossom.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mr. Vrondran, Mrs. Whiteford, Mr. Chapman, Ms. Blossom

Nay: None

Absent: None

Motion Approved.

Attorney Graham explained that the tall grass issue is a Police Power ordinance, Planning Commission has no legal roll, it must come from the Board of Trustees. He asked what is trying to be addressed. Mr. Beishlag responded, complaints of un-mowed grass. Attorney Graham stated this would apply throughout the Township. Hay fields are tall grass. Tall grass requires a definition and what areas it should be applied to. Mr. Chapman stated the complaints are in residential areas. Attorney Graham stated that it can not be applied by zoning district. Do 2 complaints justify imposing regulation

Township Wide? This is typical in cities and villages. Attorney Graham will take no action until we get back to him. He recommends communication with the property owner.

18. PUBLIC COMMENT: Mr. Reynolds asked if the Township can do anything about weeds growing to the lake front. Mr. Beishlag responded that the board has to look at the entire township. Mr. Spiewak addressed the Sommerset spike top fence. Stated that the plans were approved for the fence and the neighbors supported it. Deb Graber asked about volunteers for spring cleanup. The Township Board Members generally provide the support that is required for cleanup day.

19. BOARD COMMENTS: Ms. Blossom informed the Board that Barb Towne replaced the broken sign at the cemetery. Cemetery Entrance signs are up. EMS signs are evaluated and paid for by MDOT. Ms. Blossom inquired of Supervisor Vrondran the status of a donation for Sweetbrier plans as it needs to be noted on the Parks Millage Fund Application. Mr. Vrondran stated the donor backed out.

20. ADJOURNMENT: There being no further business before the board at 8:01 p.m. Mr. Chapman made a motion to adjourn supported by Mr. Beishlag. Motion approved.

Respectfully,

Sandi Whiteford, Clerk