

APPROVED

EVELINE TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
EVELINE TOWNSHIP HALL  
8525 FERRY ROAD  
EAST JORDAN, MI 49727  
TUESDAY FEBRUARY 8, 2022  
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor John Vrondran with the Pledge of Allegiance.

**ATTENDING:** Board members present, Supervisor John Vrondran, Trustees Eric Beishlag and Janet Blossom, Treasurer Ron Chapman and Clerk Sandi Whiteford. Zoning Administrator Deb Graber, Bill Saputo, Marcia and Terry Passinault were also present.

2. **PUBLIC COMMENT:** Bill Saputo presented a drawing of Sommerset Pointe and expressed concerns regarding development plans for Sommerset Pointe. Some concerns included view, parking and Fire and EMS access. Mr. Beishlag stated that the Planning Commission has not received any communication from the Developer who has been told in order to make additional changes, he must present development plans to the Planning Commission prior to any change or construction. Marcia Passinault asked who has jurisdiction. Mr. Beishlag stated the Army Corp of Engineers and EGLE over the boat docks and the Township over construction on land.
3. **AGENDA:** Mr. Beishlag made a motion supported by Ms. Blossom to accept the agenda as presented. Motion Approved
4. **MINUTES:** Mr. Chapman made a motion to approve the January 11, 2022 meeting minutes as written. Supported by Ms. Blossom. Motion Approved.
5. **PAYMENT OF BILLS:** Ms. Blossom made a motion to approve payment of bills in the amount of \$48,927.49. Checks numbered 13997 through 14020, as well as EFT payment to the IRS. Motion supported by Mr. Beishlag.  
Upon roll call vote the following voted:  
Aye: Mr. Beishlag, Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford  
Nay: None  
Motion Approved.
6. **TREASURER'S REPORT:** As of January 31, 2022, the General Fund balance, including Huntington Bank Money Market of \$13,034.26, Charles Schwab Treasury Account of \$4,665.53 and the General Fund Checking of \$2,059,953.04 is \$2,027,652.83. Road Fund \$293,664.27, Fire and Ambulance Fund \$72,076.59, Tax Account \$908,287.97

Accounts balance with Clerk, supported by the balance sheet. Mr. Chapman noted that included in the General Fund balance is the ARPA Fund Monies of \$42,454.50. These funds are restricted for use as later dictated by the Rescue Fund regulations.

7. **CORRESPONDENCE:** Boyne City District Library is looking for a Boyne City resident to fill an open position on their board.

The Federal Cybersecurity Agency is warning of a variety of cyber security issues, please use caution in your email and on websites.

Received information on election precautions and recommendations for additional trained personnel. Clerk requested board approval to hire Diane Chapman as an election assistant to be trained in the state software and procedures. Motion to approve hiring Diane Chapman as an Election Assistant made by Ms. Blossom, supported by Mr. Beishlag. Motion approved. Because of redistricting the State has mandated that all jurisdictions must send out new Voter ID Cards to all registered voters prior to the August election. The estimated cost to the Township is \$350.00. The color for the return ballot envelopes has also been changed to purple. Eveline Township will use the remainder of the green return ballot envelopes before purchasing new purple ones. There will be a May Election for Eveline Township residents. All information will be posted on the website and information boards as soon as all information has been received.

Received ARPA reallocation funds of \$312.04.

Matt and Meghan from East Jordan Fire Department and JVEMSA are working on fixing motion lights for the Township Hall at no cost to the Township.

Kelly McGinn sent a letter to the Board of Trustees to review.

Received notice from Attorney Bryan Graham of rate increase.

Received ballot proposal language for road millage renewal and Fire and EMS millage ballot proposal language.

Mr. Vrondran received the engineers estimate for paving a portion of Sanderson Road South. Following discussion, Mr. Beishlag made a motion to send the proposal for paving Sanderson Road South out for bid. Motion supported by Mr. Chapman.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford

Nay: None

Motion Approved.

8. **SPLIT COMMITTEE REPORT:** One split was approved.

9. **ZONING REPORT:** Greenbelt permit request on M66; Way property - also plans to build house & garage no drawings received. Lot is 82 feet wide. Recently staked the 50' setback and is not consistent with the shoreline. Lots of fill has been brought in on the site. Landscape Logic claims the fill was there when the current owner purchased the property. No approvals yet. No soil erosion permit provided. Greenbelt permit to be discussed by Drost on Ross Lane -- currently a non-compliant chain link fence is in the greenbelt. Drost does not want to disturb the fence. Property owner is aware of the

issue in the greenbelt. Rice Greenbelt Application on hold until he provides approval from EGLE and Soil Erosion. Lots of wetlands on the property. 400 ft of shoreline. Split committee meeting on Wednesday, February 2 at 4 p.m. regarding the Milnes property. Axelson split has been placed on hold. Does not want to provide a performance bond at this time. Fee has been received. Several pending STR's. Most have not provided septic information. 33 licenses have been issued as of 1/31/2022. No zoning permits issued during January, 2022.

**10. ASSESSOR REPORT:**

We have finalized the 2022 Assessed values for this year. March Board of Review will be held. Tuesday March 8th 12:30 PM Organization Meeting  
Appeals Meetings  
Monday March 14th 3pm-9pm  
Wednesday March 16th 9am-3pm  
We have balanced and submitted all the required information to the county for the upcoming assessments. Expect to see change of assessment notices towards the end of February mailed to property owners. I also attached a land grid of sales that occurred for acreage in the township that was used as a basis for setting rural-ag property values.

**11. PLANNING COMMISSION REPORT:** Mr. Beishlag informed the Board that the Planning Commission is continuing to review ordinances in reference to the Master Plan. Had discussion regarding inviting different entities and interested parties to the April meeting to give input on the greenbelt ordinance.

**12. GRANICUS SOFTWARE:** Received three-year contract for renewal of Software use. Following discussion and input from the Zoning Administrator, the clerk will speak with Granicus Software about a one-year contract.

**13. PUBLIC COMMENT:** Marcia Passinault asked about contacts for neighbors of short-term rentals should there be an issue. Stated she felt Deb Graber is doing a good job and that the Township is fortunate to have her.

**14. BOARD COMMENTS:** Ms. Blossom presented a policy governing Grant/Fund Applications. Board members will review and discuss at the March meeting.

**15. ADJOURNMENT:** There being no further business before the board at 8:54 p.m. Ms. Blossom made a motion to adjourn, supported by Mr. Beishlag. Motion approved.

Respectfully,

Sandi Whiteford, Clerk