

APPROVED

EVELINE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
EVELINE TOWNSHIP HALL
TUESDAY MARCH 17, 2020
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor John Vrondran in the Eveline Township Hall with the Pledge of Allegiance.
2. **ROLL CALL:** Board members present – Supervisor John Vrondran, Trustees Eric Beishlag and Janet Blossom, Treasurer Ron Chapman and Clerk Sandi Whiteford. Zoning Administrator Nelson McDonald was also in attendance.
3. **AGENDA:** Ms. Blossom made a motion supported by Mr. Beishlag to accept the agenda as presented. Motion approved.
4. **MINUTES:** Ms. Blossom made a motion to approve the February 11, 2020 Board of Trustees Meeting minutes as written. Supported by Mr. Chapman. Motion approved.
5. **PAYMENT OF BILLS:** Ms. Blossom made a motion to approve payment of bills in the amount of \$20,056.56. Checks numbered 13226 through 13259 and two EFT payments to the IRS. Motion supported by Mr. Beishlag. Motion approved.
6. **TREASURER'S REPORT:** As of February 29, 2020, the General Fund balance, including Huntington Bank Money Market of \$13,021.22, Huntington Bank 4-month CD of \$243,623.37, Charles Schwab Treasury Account of \$511,867.52 and the General Fund Checking of \$914,764.35 is \$1,683,276.46. Road Fund \$558,068.46, Fire and Ambulance Fund \$265,987.32, Tax Account \$160,602.28. Accounts balance with Clerk, supported by the balance sheet. Mr. Chapman provided final tax settlement information and quarterly bank ratings to the board.
7. **CORRESPONDENCE:** Received thank you note from Pat Wood and family.
8. **SPLIT COMMITTEE REPORT:** There was no split committee meeting.
9. **ZONING REPORT:** Nelson McDonald reported that he has issued 3 zoning permits and had no expenses. Collected \$577.24 in fees.

10. ASSESSOR REPORT:

- Board of Review concluded. All the information is being scanned and sent to the County for balancing.
- Notices of the Board of Review action will be mailed this week.
- Fielding lots of phone calls and emails this time of year
- Preparing to move on with plans for 2021 assessments and property inspections for this coming year.

11. PLANNING COMMISSION REPORT: Planning Commission Meeting for March 18, 2020 has been canceled. At their next meeting Noxious Weed Ordinance will be discussed as well as setting a public hearing date for a request for a re-zone. Chairman Way and Zoning Administrator Nelson McDonald are working with Attorney Graham regarding Short Term Rental. Recording Secretary Whiteford was authorized to send letters to residents whose requests require scheduling of a public hearing as well as letters to potential planners.

12. ROAD BID: Road bid was received and reviewed for Shaw Road paving project from M-66 to the Township Line. Mr. Beishlag made a motion to accept the Shaw Road paving project bid in the amount of \$177,515.00. Motion supported by Ms. Blossom.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford

Nay: None.

Supervisor Vrondran declared the motion approved.

13. INTERGOVERNMENTAL AGREEMENT: Mr. Beishlag made a motion to accept the Intergovernmental Agreement Storm Water Management Ordinance Administration and Enforcement. Motion supported by Ms. Blossom. Motion approved.

14. PUBLIC COMMENT: No public comment was received.

15. OTHER BOARD AND STAFF ISSUES: Clerk Whiteford reported that the **May 5, 2020 Election** procedures are being discussed at the State level at this time. There is a possibility that the election will be held by absentee voting only for the health and wellbeing of residents as well as election inspectors. The current recommendation is that all voters consider voting via absentee ballot.

Mrs. Whiteford requested authorization to issue check to Barry Wood for services provided in January. Mr. Beishlag made a motion to approved payment, supported by Ms. Blossom. Motion approved.

Mrs. Whiteford requested authorization to replace the front room computer with a Windows 10 system, purchase a new calculator and repair or replace the Board of Review Laptop that Supervisor Vrondran indicated was not functioning. Mr. Beishlag made a motion to approved the replacement and repairs, motion supported by Ms. Blossom. Motion approved.

16. ADJOURNMENT: There being no further business before the board at 8:15 p.m. Mr. Beishlag made a motion to adjourn, supported by Ms. Blossom. Motion approved.

Respectfully,

Sandi Whiteford, Clerk