

APPROVED

EVELINE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
EVELINE TOWNSHIP HALL
TUESDAY FEBRUARY 11, 2020
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor John Vrondran in the Eveline Township Hall with the Pledge of Allegiance.
2. **ROLL CALL:** Board members present – Supervisor John Vrondran, Trustees Eric Beishlag and Janet Blossom, Treasurer Ron Chapman and Clerk Sandi Whiteford. Webmaster Tom Repichowski, Denny Way, Gail Anderson, and Mr. and Mrs. Passinault were also in attendance.
3. **AGENDA:** Mr. Chapman made a motion supported by Ms. Blossom to accept the agenda as presented. Motion approved.
4. **MINUTES:** Mr. Chapman made a motion to approve the January 14, 2020 Board of Trustees Meeting minutes with spelling correction in item 7. Supported by Mr. Beishlag. Motion approved.
5. **PAYMENT OF BILLS:** Ms. Blossom made a motion to approve payment of bills in the amount of \$26,165.19. Checks numbered 13191 through 13225. One voided check, number 13177. Motion supported by Mr. Beishlag. Motion approved.
6. **TREASURER'S REPORT:** As of January 31, 2020, the General Fund balance, including Huntington Bank Money Market of \$13,010.91, Huntington Bank 4-month CD of \$243,623.37, Charles Schwab Treasury Account of \$511,867.48 and the General Fund Checking of \$776,222.24 is \$1,544,724.00. Road Fund \$435,326.80, Fire and Ambulance Fund \$204,644.98, Tax Account \$487,847.73. Accounts balance with Clerk, supported by the balance sheet. Mr. Chapman requested approval to acquire an additional CD through Huntington Bank. Mr. Beishlag made a motion to approve the treasurer pursuing purchase of an additional CD. Motion supported by Ms. Blossom. Motion approved.
7. **CORRESPONDENCE:** Received DEQ Semi-Annual report for Cedar Ridge. Received report from Center for Local, State and Urban Policy regarding Fiscal Health among Jurisdiction in Charlevoix County. Received Notice from Attorney Graham regarding updated FOIA information. Clerk requested to have Attorney Graham provide the updated FOIA policy and summary at a cost of \$250.00. It was agreed that the updated FOIA information is necessary.
8. **SPLIT COMMITTEE REPORT:** There was no split committee meeting.

9. **ZONING REPORT:** Nelson McDonald was interviewed for the position of Zoning Administrator. Following applicant statement and questions from board members, Mr. Beishlag made a motion to hire Mr. McDonald for the position with a 120-day probation period rather than 90 days as Mr. McDonald will be out of the area from the end of March until the end of April. Motion supported by Mr. Chapman.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford

Nay: None

Supervisor Vrondran declared the motion approved unanimously.

10. **ASSESSOR REPORT:** Assessor is preparing information to turn in to Charlevoix County.

11. **PLANNING COMMISSION REPORT:** Planning Commission Meeting for February 12 has been canceled.

Resignation from Planner Annie Doyle was accepted by the Board of Trustees. The letter to short term rental neighbors was presented for review. The intent that it should be sent by the Township was discussed. Mr. Beishlag made a motion to approve the template and to have it sent to the short-term rental neighbors by the Township. Motion supported by Mrs. Whiteford. Motion approved.

12. **ROAD ESTIMATES:** Road estimates were reviewed and discussed. Held discussion of creating committees to review and bring back suggestions for roads to be considered for improvement and / or repair. Mr. Chapman and Mr. Way stated they would participate. Mr. Beishlag made a motion to request bids on Shaw Road from M-66 to the Township Line and on preliminary work on Sanderson Road South. Motion supported by Ms. Blossom. Motion approved

13. **PARKS AND RECREATION UPDATE:** Mr. Chapman reported on information he researched regarding the costs of possible facilities for Washington Beach. Ms. Blossom reported on information regarding maintenance cost and issues that can occur. Mr. Vrondran reported that a meeting has been set for possible transfer of the Star School property. Mrs. Whiteford suggested that both properties and projects might better be handled by the Planning Commission in conjunction with the Master Plan and Recreation Plan reviews currently in progress. Public input could be attained through the planning process.

14. **MTA MEETING AT BOYNE VALLEY TOWNSHIP:** MTA local chapter will hold the monthly meeting February 24, 2020. Election of officers will be held at the meeting. Current officers are asking that each member township send representation.

15. POLICY: Ms. Blossom presented a Public Participation Policy, an amendment to the Credit Card Policy (Policy # 20160202-C) and a Threshold Policy Requiring Written Quotations and Board Written Approval. Mr. Beishlag made a motion to adopt Public Participation Policy # 0211 of 2020. Motion supported by Mr. Chapman.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vron dran, Mr. Chapman, Mrs. Whiteford

Nay: None

Mr. Vron dran declared Policy # 0211 of 2020 adopted.

Remainder of the presented policies were tabled.

16. PUBLIC COMMENT: No public comment was received.

17. OTHER BOARD AND STAFF ISSUES: Mrs. Whiteford reported that the newsletter has been sent to the printer and will be included with the assessment mailings. The cost is approximately \$700.00. Ms. Blossom questioned the use of the bubbler and possibility of selling it to recoup some of the cost. Mr. Vron dran reported on some of the changes occurring with the dry hydrant at the Sommerset property.

18. ADJOURNMENT: There being no further business before the board at 8:15 p.m. Mr. Beishlag made a motion to adjourn, supported by Ms. Blossom. Motion approved.

Respectfully,

Sandi Whiteford, Clerk