

*PUBLIC INPUT SESSION  
MEETING AGENDA*

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DATE: Tuesday, June 1, 2021  
TIME: 7:00 p.m.  
LOCATION: Eveline Twp. Offices

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1. Welcome / Introductions

*Carrie Klingelsmith, BRI  
Tim Knutsen, BRI*

2. Purpose of Meeting:

The Township is seeking to improve the 1.8-acre Township-owned parcel at the southwest corner of Ferry Rd. and Mountain Rd. and has contracted with Beckett & Raeder, Inc. to prepare a site plan for the property. The purpose of the meeting is to briefly describe the process and proposed scope of improvements before taking public input on proposed improvements to the property.

3. Process

.1 Initial Project Meeting: Received any past plans, surveys or other info; Identify stakeholder representatives; Confirmed the work scope and schedule, and discussed the program of improvements with Township officials.

Project schedule:

<i>Public Input Meeting:</i>	<i>06/01, 7:00 p.m.</i>
<i>Present Concepts to Community:</i>	<i>07/06, 7:00 p.m.</i>
<i>Site Plan Completion:</i>	<i>08/03</i>

.2 Inventory and Analysis

BRI visited the project site to gain a better understanding of the site conditions and context.

.3 Public Input Meeting

Conduct public input meeting to describe the site planning process and gain input from community members.

.4 Preliminary Concepts Design and Presentation

BRI will prepare a concept plan or number of plans, with plan options as necessary to explore the ideas identified in previous steps. BRI will present these concepts and concept options to the community for input. The desired outcomes will be a combination of concepts and options making up a final site plan program.

.5 Final Site Plan

BRI will prepare a final site plan, including the following:  
24" x 36" scaled, color-rendered site plan  
Preliminary Opinion of Construction Cost  
Proposed Implementation Phasing  
Potential Funding Sources

4. Proposed Scope of Improvements

Initial conversations with Township officials indicate the following needs and desires:

- .1 A need for a Township cemetery, due to the limited capacity of the existing cemetery. A preliminary number of 200 plots was identified as an objective.
- .2 The property exists across Ferry Rd. from Township Hall. This location provides the opportunity to develop a traditional Township park that helps define Eveline Township. In addition to the cemetery, a desire for traditional township park elements was expressed, including the following:
  - *Picnic Shelter or Pavilion*
  - *Play Equipment*
  - *Walking Path*
  - *Drinking Fountain*
  - *Defined Parking Area*
- .3 The property is also located along a popular bicycling route. As such, elements that facilitate bicyclist use (bike racks or parking, water bottle filler, etc.) should be considered.
- .4 The property's close proximity to busy roadways means the user safety must be Considered.
- .5 Topography of the property will have an influence on site planning.

5. Public Input

Public input for the site planning effort is critical in order to complete a meaningful site plan that the Township can use as a guiding document in development. BRI will initiate discussions on:

- .1 Brief discussion of property and Township history
- .2 Specific concerns for development
- .3 On the following page, the proposed elements making up the *preliminary* program of improvements are listed. Please indicate your desire for the given element by circling a score from 1 to 5, with 1 being least desirable and 5 being most desirable.
4. On the following page, please indicate your desire for any elements not proposed in the program of improvements.

A. 200-Plot Township Cemetery

1                      2                      3                      4                      5

B. Playground

1                      2                      3                      4                      5

C. Walking Path

1                      2                      3                      4                      5

D. Drinking Fountain

1                      2                      3                      4                      5

E. Defined parking and access

1                      2                      3                      4                      5

F. Please list any improvements or elements to the Township property that are not indicated above.

6. Next Steps in the process:

BRI will collect and compile the information received from this meeting and provide it to the Township for posting on the Township website. We will prepare a preliminary site plan or plans with variations for presentation to the Township, for input in developing the preliminary plan into a final site plan. Please stay tuned via the Township website!

*End of Public Input Meeting*