

APPROVED

EVELINE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
TUESDAY JULY 14, 2020
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor John Vrondran at the Eveline Township Hall with the Pledge of Allegiance.
2. **ROLL CALL:** Board members present – Supervisor John Vrondran, Trustees Eric Beishlag and Janet Blossom, Treasurer Ron Chapman and Clerk Sandi Whiteford.
3. **AGENDA:** Mr. Chapman made a motion supported by Mr. Beishlag to accept the agenda as adding Introduction as item 5. Motion Approved.
4. **MINUTES:** Mr. Beishlag made a motion to approve the June 9, 2020 Board of Trustees Meeting minutes as written. Supported by Ms. Blossom.

Mr. Beishlag made a motion to approve the June 23, 2020 Annual Meeting minutes and Budget Hearing minutes as written. Supported by Ms. Blossom.

Ms. Blossom made a motion to approve the June 23, 2020 Annual Meeting minutes and Budget Hearing minutes as written. Supported by Mr. Chapman.

5. **INTRODUCTION:** Mr. Vrondran introduced Mrs. Nicloy who presented information as to her family involvement in the Star School Property which the Township has acquired.
6. **PAYMENT OF BILLS:** Ms. Blossom made a motion to approve payment of bills in the amount of \$207,207.22. Checks numbered 13330 through 13382 and EFT payment to the IRS and State of Michigan. End of Year June payments were \$127,336.14 included payments for EMS and Fire Services as well as the Township Cleanup Day, accounting for the larger than normal expenditures. July payments for the new fiscal year in the amount of \$79,871.08 included road improvement payments accounting for a larger payments amount. Motion supported by Mr. Beishlag. Motion approved.
7. **TREASURER'S REPORT:** As of June 30, 2020, the General Fund balance, including Huntington Bank Money Market of \$13,029.83, Huntington Bank 4-month CD of \$243,623.37, Charles Schwab Treasury Account of \$514,531.54 and the General Fund Checking of \$1,382,176.31 is \$2,153,361.05. Road Fund \$335,966.20, Fire and Ambulance Fund \$49,140.63, Tax Account \$5,914.78 Accounts balance with Clerk, supported by the balance sheet.
8. **CORRESPONDENCE:** Received notice from the Health Department of Northwest Michigan granting preliminary approval for the Ferry Road Township Cemetery.

9. **SPLIT COMMITTEE REPORT:** Split committee approved one property split at the July 13, 2020 meeting.
10. **ZONING REPORT:** Issued five zoning permits, 1 Greenbelt permit and three Short Term Rental permits.
11. **ASSESSOR REPORT:** Mr. Chapman and Mr. Vrondran attended a meeting organized by the county to discuss the new State requirement to appoint a designated assessor. Mr. Chapman is assisting in the collection of data and reported that the designated assessor would step in only if a city or township were having assessing issues. Further information will be discussed with the county, cities and townships.
12. **PLANNING COMMISSION REPORT:** Five public hearings will be held at the July 15, 2020 Planning Meeting.
13. **2019-2020 BUDGET AMENDMENT:** Mrs. Whiteford presented to the Board of Trustees a budget amendment to balance the following line items due to higher than expected costs. Increase Contract Labor – Fire General Account by \$5293.00, Increase Contract Labor – Refuse Disposal by \$1239.00 and Increase Parks and Recreation – Repairs and Maintenance by \$775.00. With the adjustments the expense accounts remain approximately \$79,000.00 under budget. Motion made by Mr. Chapman to amend the 2019-2020 budget as presented, supported by Ms. Blossom.

Upon roll call vote, the following voted:

Aye: Mr. Vrondran, Mrs. Whiteford, Ms. Blossom, Mr. Chapman, Mr. Beishlag

Nay: None

Supervisor declared the motion approved.

14. **OTHER BOARD AND STAFF ISSUES:** Mr. Vrondran presented information on the dedication sign in honor of Barry Woods service to the Township. The Board of Trustees and other individuals are purchasing the plaque. Mr. Vrondran will order the plaque as presented. It will be installed at the Washington Beach property.
15. **PUBLIC COMMENT:** None
16. **ADJOURNMENT:** There being no further business before the board at 8:17 p.m. Mr. Beishlag made a motion to adjourn, supported by Mr. Chapman. Motion approved.

Respectfully,

Sandi Whiteford, Clerk