

APPROVED

EVELINE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
EVELINE TOWNSHIP HALL
8525 FERRY ROAD
EAST JORDAN, MI 49727
TUESDAY OCTOBER 11, 2022
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor John Vron dran with the Pledge of Allegiance.

ATTENDING: Board members present, Supervisor John Vron dran, Trustees Eric Beishlag and Janet Blossom, Clerk Sandi Whiteford and Treasurer Ron Chapman. Zoning Administrator Deb Graber was also present.

2. **PUBLIC COMMENT:** No public comment received.
3. **AGENDA:** Mr. Chapman made a motion supported by Mr. Beishlag to accept the agenda as presented. Motion Approved
4. **MINUTES:** Mr. Chapman made a motion to approve the September 13, 2022 and September 20, 2022 meeting minutes as written. Supported by Mr. Beishlag. Motion Approved.
5. **PAYMENT OF BILLS:** Ms. Blossom made a motion to approve payment of bills in the amount of \$727,159.85. Checks numbered 14268 through 14301 as well as EFT payments to the IRS and State of Michigan. Motion supported by Mr. Beishlag. Upon roll call vote the following voted:
Aye: Mr. Beishlag, Mr. Vron dran, Mrs. Whiteford, Mr. Chapman, Ms. Blossom
Nay: None
Absent: None
Motion Approved.
6. **TREASURER'S REPORT:** As of September 30, 2022, the General Fund balance, including Huntington / Schwab Money Market of \$17,706.07, Huntington Treasury Account of \$1,000,000.00 and the General Fund Checking of \$921,007.27 is \$1,938,713.34. Road Fund \$452,394.68, Fire and Ambulance Fund \$151,414.07, Tax Account \$437,079.76 Accounts balance with Clerk, supported by the balance sheet. Mr. Chapman noted that included in the General Fund balance is the ARPA Fund Monies of \$120,531.30. These funds are restricted for use as dictated by the Rescue Fund regulations. He also noted that interest earned on the Huntington Treasury Account through September 30, 2022 is \$2,001.59 but will not recognized until sold.

7. **CORRESPONDENCE:** Mr. Chapman received correspondence from Mr. Coseo. Mr. Chapman drove Shaw Road and stated it does need some attention. Supervisor Vrondran will call the Charlevoix County Road Commission to request grading Shaw Road.
8. **SPLIT COMMITTEE REPORT:** Two property divisions was approved.
9. **ZONING REPORT:** No Short-Term Rental licenses issued in September, 9 zoning permits issued and one greenbelt plan approved by Planning Commission. Zoning Administrator Deb Graber asked the board if a one sheet renewal was sufficient for Short Term Rental. She would like to fine tune Short Term Rental. She also would like to work with property owners who need to gradually come into compliance with greenbelt. Would like greenbelt compliance written into permits. Forell ZBA hearing was held. Mr. Forell requested a variance for a garage which was denied, a stone wall is required to be moved to five feet within the setback. ZBA Hendrickson re-hearing was held, Attorney Wendling requested a letter of reasoning for the decision be written from the ZBA to Hendrickson's. Healey's were issued a permit for the shed and house on the same permit.
10. **ASSESSOR REPORT:** We are transitioning to fall building permit inspections. Over the next few months, we will be visiting properties with active building permits. Charlevoix County will be undergoing the assessing audit in 2023. I will be attending a seminar this month for what to expect with the upcoming audit. Processing of property transfers etc. is ongoing.
11. **PLANNING COMMISSION REPORT:** Planning Commission received information regarding Hungry Ducks 1 year review. Mr. Beishlag stated that they are asking for additional items, days and times. Following Mr. Mueller's presentation and public input, the Planning Commission tabled the review to the November meeting to give the members the opportunity to review the information. Sorber greenbelt plan was denied.
12. **SOLAR SPEED LIMIT SIGNS:** Mr. Chapman stated that the signs are not yet ordered. Some of the speed limit signs come with an installation package. He had recommended the three-year warranty instead of two, but they don't have the installation materials. Radar Sign Company includes traffic study software. Mr. Chapman requested approval to purchase the sign with installation materials. Mr. Beishlag made a motion to approved the purchase of the signs with installation materials. Motion supported by Mrs. Whiteford.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mr. Vrondran, Mrs. Whiteford, Mr. Chapman, Ms. Blossom

Nay: None

Absent: None

Motion Approved.

The board discussed locating the signs in the 35 miles per hour zones. Mr. Chapman stated that the signs are easily moved and there is a break away unit to minimize damage to the sign and vehicle in case of collision. Ms. Blossom asked about harsh weather affect on the signs. Mr. Chapman stated they are designed to handle harsh elements.

- 13. JORDAN VALLEY EMS:** Presented the Board with current statistics regarding runs and expenses. Presented a request for ARPA Funds along with the specific cost related to the request. Mr. Beishlag made a motion to provide Jordan Valley EMS Authority \$43,500.00 from ARPA Funds to assist in covering equipment costs. Motion supported by Ms. Blossom.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mr. Vron dran, Mrs. Whiteford, Mr. Chapman, Ms. Blossom

Nay: None

Absent: None

Motion Approved.

- 14. STAR SCHOOL EVALUATION:** Following discussion of the condition of Star School and the costs of restoration to bring the building into an acceptable condition, Mr. Beishlag made a motion to return the property to East Jordan Public Schools, or request the deed restrictions be lifted so the Township has flexibility as to the property. Motion was supported by Ms. Blossom. Mr. Chapman will contact East Jordan Public Schools regarding the property. Motion approved.

- 15. SOMMERSET BEACH AREA:** Following discussion the board expressed that the park area should be pursued for reinstatement and to restrict any changes to the site plan without further presentation from Sommerset Pointe representatives and/or owners.

- 16. RIDGE ROAD CEMETERY MARKERS:** Mrs. Whiteford reported that she had not had the opportunity to pick up the markers, but they will be acquired and at the cemetery within a few days.

- 17. BIKE RACKS:** Following discussion, the board agreed that Bracey Road Nature Area is an acceptable location for one of the Bike Racks. Also, will pursue returning the other to the east side of the Ironton Ferry for use next summer.

- 18. NOXIOUS WEED ORDINANCE:** Received input from Attorney Graham regarding the proposed ordinance. Mrs. Whiteford made a motion to send the information back to Planning Commission for further review. Motion supported by Mr. Chapman. Motion Approved.

19. PUBLIC COMMENT: No public comment received.

20. BOARD COMMENTS: Ms. Blossom suggested that the board consider applying for Charlevoix County Parks Millage Fund money for Sweetbrier Property site plan design. She has also spoken with Boyne City Fire Chief regarding the dry hydrant at Ridge Road. She would like approval to contact Todd Sorensen and Aaron Nordman of Performance Engineers Inc. to get an estimate on repairing or replacing the dry hydrant. Mr. Chapman made a motion to approve acquiring an estimate for replacement or repair of the Ridge Road Dry Hydrant Mr. Beishlag supported the motion. Motion Approved. Mrs. Whiteford informed the board that this year's audit would take place on October 24, 2022, she also asked for approval to purchase a new printer for the office at a cost of approximately \$150.00. Mr. Chapman made a motion to approved the purchase of a new printer for the office, supported by Ms. Blossom. Motion approved. She also requested to use HAVA Funds available to purchase a new computer for elections and to secure new locks for the fireproof room and the office. Motion to approve HAVA Fund use was made by Ms. Blossom and supported by Mr. Beishlag. Motion approved. Acknowledged email from Mr. D'Amico. Supervisor Vrondran stated that an anonymous donor has contributed to developing the Sweetbrier property walking trails, a layout for the trails has been created and is at the county. Volunteers will create the trail. Mrs. Whiteford asked if the board could get a copy of the site plan and expressed liability concerns for volunteers and would like to check with the insurance company. Following discussion, Mr. Vrondran stated he would get a copy of the site plan but the donor is anonymous. The board has no issue with anonymity, but would like to see the site plan.

21. ADJOURNMENT: There being no further business before the board at 9:37 p.m. Mr. Chapman made a motion to adjourn supported by Mrs. Whiteford. Motion approved.

Respectfully,

Sandi Whiteford, Clerk