

APPROVED
EVELINE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
EVELINE TOWNSHIP HALL
8525 FERRY ROAD
EAST JORDAN, MI 49727
TUESDAY APRIL 13, 2021
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor John Vrondran with the Pledge of Allegiance.
2. **ROLL CALL:** Board members present – Supervisor John Vrondran, Trustees Janet Blossom and Eric Beishlag, Treasurer Ron Chapman and Clerk Sandi Whiteford. Others present, Webmaster Tom Repichowski, Bill Thompson, Greg Stevens, Sarah Hagen, Ryan Deery, Mike McCulloch, Bill Saputo, Mike and Kim Wiersema.
3. **AGENDA:** Mr. Chapman made a motion supported by Ms. Blossom to accept the agenda as presented. Motion Approved
4. **MINUTES:** Mr. Chapman made a motion to approve the March 9, 2021 Board of Trustees Meeting minutes with correction to item 14, cost of sign should reflect \$679.00 not \$6700.00. Supported by Ms. Blossom. Motion Approved.

Mr. Beishlag made a motion to accept the March 22, 2021 Special Board Meeting minutes as written. Motion supported by Ms. Blossom. Motion approved.

Ms. Blossom made a motion to approve the March 23, 2021 Planning Commission and Board of Trustees Special Meeting minutes as written. Supported by Mr. Beishlag. Motion Approved. Mr. Chapman abstained from the vote as he was not present at the meeting.

5. **PAYMENT OF BILLS:** Ms. Blossom made a motion to approve payment of bills in the amount of \$19,867.59. Checks numbered 13639 through 13670, as well as EFT payments to the IRS and State of Michigan. Motion supported by Mr. Beishlag.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford

Nay: None

Motion Approved.

6. **TREASURER'S REPORT:** As of March 31, 2021, the General Fund balance, including Huntington Bank Money Market of \$13,033.17, Charles Schwab Treasury Account of \$514,652.98 and the General Fund Checking of \$1,288,342.53 is \$1,816,028.68. Road Fund \$609,933.03, Fire and Ambulance Fund \$186,044.86, Tax Account \$7,533.95 Accounts balance with Clerk, supported by the balance sheet.
7. **CORRESPONDENCE:** No Correspondence Received.
8. **SPLIT COMMITTEE REPORT:** No meeting was requested or held.
9. **ZONING REPORT:** Ten zoning permits were issued and 2 Short Term Rental Licenses. A total of \$2581.48 collected. Greg Stevens addressed the board stating for personal reasons he is unable to accept the appointment as zoning administrator but would like to participate on the Board of Review.
Ron Chapman volunteered to be the interim Zoning Administrator with help from the appropriate people.
Bill Thompson volunteered to be an assistant to the Zoning Administrator if needed but will not be available until June.
Mr. Beishlag made a motion to appoint Greg Stevens as an alternate for the Board of Review. Motion supported by Ms. Blossom. Motion approved.
Ms. Blossom made a motion to appoint Ron Chapman as interim Zoning Administrator. Motion supported by Mr. Beishlag. Motion approved.
Mr. Beishlag made a motion to appoint Bill Thompson as Assistant to Zoning Administrator. Motion supported by Mrs. Whiteford. Motion approved.
10. **ASSESSOR REPORT:** Working with Bryan Graham, we came to a settlement on the Merillat House. The petitioners were looking for a valuation around 4,500,000 and we settled just over 7,000,000. I completed a full narrative valuation disclosure of the home and property, and it is with Sandi.
We have balanced with the County for the 2021 assessments post March Board of Review. All required reports have been sent over to the State and County.
Property inspections will resume again starting this month.
11. **PLANNING COMMISSION REPORT:** Holding a public hearing on May 5, 2021 regarding Short Term Rental Ordinance amendment and Master Plan. Review of Campground ordinance with possible recommendation to the Board of Trustees. Will be working on Greenbelt Ordinance and may have a request for Tiny Houses review. Tentatively scheduled a special meeting on June 1, 2021 at 7:00 p.m. for public input on the 8530 Ferry Road Property.
12. **GRANICUS SOFTWARE:** Planning Commission discussed the software presentation and recommend to the Board of Trustees that four segments of the software be

purchased at a cost of \$9255.00 for one year. The segments are address identification, compliance monitoring, rental activity monitoring and dedicated Hotline. Mr. Beishlag made a motion to authorize the clerk to purchase the four designated segments of the Granicus Software package for one year. Motion supported by Mrs. Whiteford.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford

Nay: None

Motion Approved.

13. CHARLEVOIX CHAMBER OF COMMERCE: Sara Hagen, Charlevoix Chamber Director presented information on the activities, projects and membership of the Charlevoix Chamber of Commerce. They have 400 members which consist of small and large businesses as well as individuals. The focus is on helping with issues such as housing and workforce.

14. CHARLEVOIX DISTRICT LIBRARY: Ryan Deery, Charlevoix District Library Director presented information on the activities of the library. They are seeing an increase in visitors, providing meeting rooms for zoom meetings, concerts, classes and lectures. Planning a four-to-six-year system maintenance. Stated that the Eveline Township representatives term expires in June. They are looking for a representative and asked if the Township has any ideas as the current representative will not be able to continue.

15. SANDERSON ROAD: Supervisor Vrondran stated that previously the Charlevoix County Road Commission had contacted the residents who own property on Sanderson Road for permission to cut trees and ditch along the road and were denied permission to do so by some residents. He stated that a pond needs to be created near the end of the road to help alleviate the water problem. Other than that, there is not much the Township can do.

16. D'AMICO SIGN FOR DONATED PROPERTY: Supervisor Vrondran stated that he had a quote for a 17 x12 sign for the property that included a history of the property for \$550.00. He read the text which would appear on the sign. A cast brass version would cost \$800.00. Mr. Chapman stated that is more wording than the board discussed and approved previously. Following discussion, Mr. Chapman made a motion to approve the presented version of the sign for \$550.00. Supported by Mr. Beishlag.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford

Nay: None

Motion Approved.

17. SOMMERSET CONCERNS: Michael D. McCulloch of Hirzel Law representing Mr. Saputo presented the board with drawings of expansion plans provided to the property owners of Somerset Pointe. They wanted to make the board aware that expansions are planned such as a road, additional condominiums a parking lot, marina expansion and water and sewer extension. They are asking for closer supervision by the Township as they can find no record of approval for the expansions. Mr. Saputo asked Supervisor Vrondran where the representatives from Boyne City were that he said would attend. Mr. Beishlag explained that the City of Boyne City has nothing to do with the approval of expansion at Somerset Pointe. He stated that the Township will look into the concerns and take necessary action if required.

18. ROADS: Reviewed bids for Loomis Road, Wangeman Road and Charlevoix Shores Estates Bridge Drive, Starboard Lane and Halyard Way. Mr. Beishlag made a motion to approve bids on Loomis Road, Wangeman Road for the amount of \$30,187.90 by Team Elmer's and Charlevoix Shores Estates - Bridge Drive, Starboard Lane and Halyard Way for the amount of \$137,975.53 by Payne & Dolan. Motion supported by Mr. Chapman.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford

Nay: None

Motion Approved

19. PUBLIC COMMENT: Kim Wiersma stated that she lives on Sanderson Road. The road is not safe, cannot drive the road without sliding on the mud. Driving the road causes damage to their vehicles. Following questions from the board and board discussion, Mr. Beishlag made a motion, supported by Ms. Blossom to contact the Charlevoix County Road Commission Engineer Jim Vanek about putting gravel on the road. Mr. Vrondran stated he would contact Mr. Vanek and go look at it for gravel placement.

20. OTHER BOARD AND STAFF COMMENTS: Ms. Blossom expressed the need to contact Wilson Township regarding improvements to shared boundary of Reich Road, and South Arm Township regarding improvements to shared boundaries on Flag Road and Whitfield Road. Repairs are needed on all and the costs should be shared by both Eveline Township and the respective Townships. She stated that writing a letter asking for budget considerations for the projects early may allow for the improvements to occur. Following discussion, it was agreed by all members of the board that estimates be sought from the Charlevoix County Road Commission Engineer to be included with the letter to each Township Board asking their input on the road improvements.

Township Clean Up day is June 12, 2021 from 8:00 a.m. to noon. Janet Blossom and Sandi Whiteford will work at the east side and Eric Beishlag and Ron Chapman will work at the west side.

21. ADJOURNMENT: There being no further business before the board at 8:25 p.m. Mr. Chapman made a motion to adjourn, supported by Mr. Beishlag. Motion approved. Mr. Vrondran declared the meeting adjourned.

Respectfully,

Sandi Whiteford, Clerk