

APPROVED

EVELINE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
EVELINE TOWNSHIP HALL
8525 FERRY ROAD
EAST JORDAN, MI 49727
TUESDAY MAY 11, 2021
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor John Vrondran with the Pledge of Allegiance.
2. **ROLL CALL:** Board members present – Supervisor John Vrondran, Trustees Janet Blossom and Eric Beishlag, Treasurer Ron Chapman and Clerk Sandi Whiteford. Others present, Webmaster Tom Repichowski, Phyllis Daily, Debra Graber, Marcia Passinault, Terry Passinault and Greg Stevens.
3. **AGENDA:** Mr. Chapman made a motion supported by Mr. Beishlag to accept the agenda as presented. Motion Approved
4. **MINUTES:** Mr. Chapman made a motion to approve the April 13, 2021 Board of Trustees Meeting minutes as written. Supported by Ms. Blossom. Motion Approved.
5. **PAYMENT OF BILLS:** Ms. Blossom made a motion to approve payment of bills in the amount of \$19,105.99. Checks numbered 13671 through 13691, and 13693 through 13696, as well as EFT payments to the IRS. One voided check 13692. Motion supported by Mr. Beishlag.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford

Nay: None

Motion Approved.

6. **TREASURER'S REPORT:** As of March 31, 2021, the General Fund balance, including Huntington Bank Money Market of \$13,033.28, Charles Schwab Treasury Account of \$514,657.34 and the General Fund Checking of \$1,272,367.56 is \$1,800,058.18. Road Fund \$609,938.04, Fire and Ambulance Fund \$186,046.39, Tax Account \$10,375.45 Accounts balance with Clerk, supported by the balance sheet.

7. **CORRESPONDENCE:** Received information regarding the American Rescue Plan, additional information is to become available. Received letter from Hayes Township denying request for withdrawal from the contract with the City of Charlevoix. Received letter from the City of Charlevoix regarding EMS Service.
8. **SPLIT COMMITTEE REPORT:** No meeting was requested or held.
9. **ZONING REPORT:** Three zoning permits and 5 Short Term Rental Licenses were issued. A total of \$2669.48 collected. Four Zoning permits pending. Received zoning violation complaint from Eugene Smith regarding Sorenson property. Continuing to communicate with both property owners.

Mr. Chapman introduced Debra Graber. She is interested in the Township Zoning Administrator position. She attended the May 5, 2021 Planning Commission Meeting at which time the Planning Commission recommended to the Board of Trustees she be appointed as Zoning Administrator. Following discussion of her experience and qualifications Mrs. Whiteford made a motion to appoint Debra Graber as Zoning Administrator for a one-year term. Motion supported by Mr. Beishlag. Motion approved.

10. **ASSESSOR REPORT:** No report received; assessor is on vacation.
11. **PLANNING COMMISSION REPORT:** Will hold a work session on May 19, 2021 at 7:00 p.m. at the Township Hall to review the public input received at the public hearing from May 5, 2021 regarding the Master Plan and Short-Term Rental Ordinance. Scheduled a special meeting on June 1, 2021 at 7:00 p.m. for public input on the 8530 Ferry Road Property.
12. **JORDAN VALLEY DISTRICT LIBRARY:** Eveline Township Jordan Valley District Library representative, Phyllis Daily, presented the board with information regarding the library. She stated that Eveline Township is one of five townships and the City of East Jordan that support the libraries \$400,000.00 budget. Eveline Township tax payers contribute \$145,000.00. They average 140 patrons per month using services such as internet, faxing and copying. They sponsor via grant funds the Jordan Art Walk and used contributed funds from the Phyllis Childs memorial to purchase books.
13. **SANDERSON ROAD:** Reviewed bids for repairs on Sanderson Road. Ferry Road south 2,700 feet, clearing, drainage improvements, aggregate base and restoration at a cost of \$139,532.00 and Sanderson Road .41 miles of aggregate only at a cost of \$19,500.00. Questions arose as to the type of aggregate and cost per ton. The clerk will call Jim Vanek, Charlevoix County Road Commission Engineer to verify the information. Mr. Beishlag made a motion to accept the bids of \$139,532.00 and

\$19,500.00 to make improvements to Sanderson Road. Motion was supported by Mr. Chapman.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford

Nay: None

Motion Approved.

14. **D'AMICO SIGN:** Reviewed the final drawings for the property donation on Sweetbrier Lane.

15. **BOUNDARY ROADS:** Received bid for cost sharing with Wilson Township for improvements for 6 inches by 20 feet of 23A gravel on .35 miles of Reich Road in the amount of \$21,750.00. A cost to each Township of \$10,875.00. Received bid for cost sharing with South Arm Township for .85 miles of Flagg Road for \$61,600.00, \$30,800.00 each township and .36 miles of Whitfield Road for \$24,000.00, \$12,000.00 each township. Supervisor Vrondran stated that Mr. Vanek has been in contact with Wilson and South Arm Townships regarding the projects and will be able to put in budget for next year.

16. **PUBLIC COMMENT:** Marcia Passinault inquired as to the D'Amico sign and the June 1st Planning Commission meeting to receive public input on the 8530 Ferry Road property

17. **OTHER BOARD AND STAFF COMMENTS:** Mrs. Whiteford reminded the board of the budget workshop scheduled for May 25, 2021 at 6 p.m.

18. **ADJOURNMENT:** There being no further business before the board at 7:37 p.m. Mr. Beishlag made a motion to adjourn, supported by Mr. Chapman. Motion approved. Mr. Vrondran declared the meeting adjourned.

Respectfully,

Sandi Whiteford, Clerk