

APPROVED

EVELINE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
EVELINE TOWNSHIP HALL
8525 FERRY ROAD
EAST JORDAN, MI 49727
TUESDAY JULY 13, 2021
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor John Vron dran with the Pledge of Allegiance.
2. **ROLL CALL:** Board members present – Supervisor John Vron dran, Trustees Janet Blossom and Eric Beishlag, Treasurer Ron Chapman and Clerk Sandi Whiteford. Webmaster Tom Repichowski was also present.
3. **PUBLIC COMMENT:** No public comment received.
4. **AGENDA:** Mr. Chapman made a motion supported by Ms. Blossom to accept the agenda as presented. Motion Approved
5. **MINUTES:** Ms. Blossom made a motion to approve the June 8, 2021 meeting minutes & June 22, 2021 Budget Hearing Minutes. Supported by Mr. Beishlag. Motion Approved.
6. **PAYMENT OF BILLS:** Ms. Blossom made a motion to approve payment of bills for June 9, 2021 to June 30, 2021 in the amount of \$124,772.25. Checks numbered 13729 through 13760, voided check 13542 and EFT payments to the IRS and State of Michigan. Motion supported by Mr. Beishlag.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vron dran, Mr. Chapman, Mrs. Whiteford

Nay: None

Motion Approved.

Ms. Blossom made a motion to approve payment of bills for July 1, 2021 to July 13, 2021 in the amount of \$79,078.61. Checks numbered 13761 through 13789. Motion supported by Mr. Beishlag.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vron dran, Mr. Chapman, Mrs. Whiteford

Nay: None

Motion Approved.

7. **TREASURER'S REPORT:** As of June 30, 2021, the General Fund balance, including Huntington Bank Money Market of \$13,033.50, Charles Schwab Treasury Account of \$4,665.25 and the General Fund Checking of \$1,653,980.81 is \$1,671,679.56. Road Fund \$610,047.39, Fire and Ambulance Fund \$186,099.07, Tax Account \$7,192.78 Accounts balance with Clerk, supported by the balance sheet. Because of the downgraded rating for Charles Schwab, \$510,000.00 was moved from that account to Huntington Bank General Fund Checking. Mr. Chapman requested approval to explore options with 1st Internet Bank and Live Oaks Bank.
8. **CORRESPONDENCE:** Received the Uniform Video Service Local Franchise Agreement from Charter Communications. Currently Eveline Township does not impose a franchise fee. The allowed fee is from 0% to 5%, which would then be passed on to the consumer. Following discussion, the Board of Trustees agreed to maintain the current contract level of 0% thus not passing on a fee to the township residents. Also received a reminder for the MTA meeting on July 26, 2021.
9. **SPLIT COMMITTEE REPORT:** No meeting was requested or held.
10. **ZONING REPORT:** Six zoning permits approved. Two greenbelt applications received; one approved. No short-term rentals were licensed in June.

Short Term Rentals items:

Engler - Ross Lane; identified as a rental, has not yet applied

Lauer - Evergreen Lane; identified as a rental, has applied - INCOMPLETE

Price - Lakeshore Road; identified as a rental, has not yet applied.

11. **ASSESSOR REPORT:** We are still conducting property inspections within the township. We will send a report at the end of this year of the map and parcels of the inspections completed.
Real estate transactions are unusually high compared to past years. Single family homes are in high demand and continue to bring premium purchase prices.
July Board of Review is scheduled for July 20th at 12:30PM
We continue to process sales, deeds, and affidavits on a weekly basis.
To date, we have no pending tax tribunal cases for assessment appeals
12. **PLANNING COMMISSION REPORT:** Will hold a special meeting August 11, 2021 to receive the final plans and cost estimates for 8530 Ferry Road. Performance Engineering requested a meeting regarding Hungry Ducks. Ron and Eric will speak with Zoning Administrator.

- 13. SHORT TERM RENTAL ORDINANCE:** Upon recommendation of the Planning Commission, Mr. Beishlag made a motion to approve the Short-Term Rental Ordinance as presented. Motion supported by Ms. Chapman. Motion approved. The clerk will have the ordinance published which will begin the thirty (30) day review period.
- 14. AMERICAN RESCUE PLAN ACT:** Mrs. Whiteford reported she is working on the application to receive funds.
- 15. JORDAN VALLEY EMS PROPOSAL:** Jordan Valley EMS presented a proposal to set up an EMS substation in the Ironton area to service the west side, northern end of the township, staffed 24 hours a day, 7 days a week. Following discussion of costs and service area on the east side of the Ironton Ferry being returned to the pre 2015 boundaries, Mr. Beishlag made a motion to accept the proposal from JVEMSA pending clarification with Boyne City territory costs.
- 16. BUDGET AMENDMENT:** Mrs. Whiteford presented the need for a budget amendment for the 2020/2021 budget year. Following discussion of unknown remaining costs for EMS services from the City of Charlevoix, Mr. Chapman proposed Resolution #713 of 2021 moving \$13,462.00 from reserves to General Fund EMS line item. Motion supported by Ms. Blossom.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford

Nay: None

Motion Approved.

- 17. SANDERSON ROAD:** Received the low bid for Sanderson Road project in the amount of \$171,647.00, by Tri-County Excavating. The Charlevoix County Road Commission will help offset the increase by using the Eveline Township portion of township funded projects in the amount of \$15,000.00. Mr. Beishlag made a motion to approve the road expense as presented. Motion supported by Ms. Blossom.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vrondran, Mr. Chapman, Mrs. Whiteford

Nay: None

Motion Approved.

- 18. PUBLIC COMMENT:** No public comment received.

- 19. BOARD COMMENTS:** Ms. Blossom requested approval to acquire a quote for Township Hall carpet cleaning from Keltz Carpet Cleaning. Mr. Beishlag made a motion to proceed

with requesting a quote for Township Hall carpet cleaning from Keltz Carpet Cleaning.
Motion supported by Mr. Chapman.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Ms. Blossom, Mr. Vron dran, Mr. Chapman, Mrs. Whiteford

Nay: None

Motion Approved.

Mr. Beishlag stated that Planning Commission will be very busy for some time.

Mr. Chapman stated that he and Mr. Beishlag conducted a three (3) month review with the Zoning Administrator Deb Graber. The review went well.

- 20. ADJOURNMENT:** There being no further business before the board at 8:02 p.m.
Mr. Chapman made a motion to adjourn, supported by Ms. Blossom. Motion approved. Mr. Vron dran declared the meeting adjourned.

Respectfully,

Sandi Whiteford, Clerk